# Ammar Kassem

kassemammar55@gmail.com 8-1995-Damascus-Syria 00963997602000 Male ##

Damascus - Syria

# Summary

5/2020-3/2021

Organized accountant with over two year of experience. Adept at writing detailed reports and budgets, Completing detailed financial analysis and planning strategically for top client services. Excellent reputation For resolving problems. Improving customer satisfaction and driving overall operational Improvements.

### Skills

Auditing	Tax accounting	Marketing	
Bookkeeping	Microsoft office	Selling Skills	
Financial reporti	ng Transaction reconciliation	Problem Solving	
Work Expe	rience		
7/2021-Present	UTC International & Lutfi Alsalamat Consulting Agency	Damascus – Syria	
	Accounting and Auditing Financial Statements, ledger, Tax Services and Journal entry.		

	In the Southern area, Public relations and Dealing Syriatel Contracts with Potential or Existing Customers, and coordination between companies and Syriatel departments.	
12/2018-4/2020	Syriatel – Customer Service Department	Damascus – Syria

Red Lounge in charge on the center, employees and inventory by Al-Ameen Program.

9/2017-11/2018

**Syriatel – Corporate and Sales Department** 

**Syriatel – Customer Service Department** Damascus – Syria Point of Service Representative that we helping customers with needed services within

High Quality, high speed and achieve the required target.

Account Manager and Corporate Sales Coordinator Managing more than 600 accounts

# **Courses and Training**

9/2021-11/2021	Association of Syrian Certified Accountants  Special Training in International Auditing Standards, International Financial Rep Standards, Tax legislation, and Financial Statement Analysis.	Damascus – Syria porting
10/2020-3/2021	American English Courses	Damascus – Syria
,,	At ALTC (Advanced Language and Training Center) for about one year, Complet	,
11/2016-12/2016	Syria International Islamic Bank	Damascus – Syria
	Competitors services, and sharing new servicing ideas at Marketing and Public	
	Relation Department.	
1/2015-4/2015	Al-Maamoon Institute	Damascus – Syria
	European Computer Driving License Foundation.	
12/2014-3/2015	Al-Abjadi Institute	Damascus –Syria
	Al-Ameen financial program.	

## **Education**

2020 – Present	Syrian Virtual University	Damascus – Syria
	Master in Technology Management, Under Graduated.	
2013 – 2019	Faculty of Economic, Damascus University	Damascus – Syria
	Banking and Insurance Bachelor's Degree.	

#### Language **Interests**

Arabic – Native	New Technologies
English – Advanced	Fitness - TV Series
	Innovations