

LAMA ALHORANY

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☎ 0958343549

📍 Homs

✈ SKILLS

* Software skills : word , Excel, PowerPoint ,internet. * Key soft skills: Problem solving ,Creativity ,Communication , Teamwork.

* Commitment and accepting responsibility, creativity and problem solving skills.

* Communication skills, Decision making skills, Leadership and team work,Time management, Ability to work under pressure.

* Internet Marketing

* The speed of work on the computer

👤 PERSONAL DETAILS

Date of Birth : 1991

Marital Status : Married

Nationality : Syrian

📖 LANGUAGES

English: good. Arabic: mother tongue .

🎯 OBJECTIVE

I am seeking a position that will enable me to develop and enhance the production units and achieve the corporate objectives in a challenging and creative environment.

📁 EXPERIENCE

1_ She holds a certificate in the accounting statement program, with an excellent grade.

2_ She holds a certificate in the accounting secretary program, with an excellent grade.

3_ She holds an Icdl certificate from the Gomhouria Institute, with a very good grade.

4_ She holds a degree in office management and secretarial.

5_ She holds a certificate in customer service.

🎓 EDUCATION

Bachelor's degree in Commerce and Economics, Department of E-Marketing, Al-Baath University 2019