

Motteah Oyoon

Nationality: Syrian **Date of birth:** 10/01/1993 **Gender:** Female **Phone number:** (+963) 934241457

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Home: Ref_Damascuse, (Syria)

EDUCATION AND TRAINING

**Bachelor's accounting degree from the Faculty of Economics
Damascus university** [10/10/2011 – 01/06/2017]

Address: (Syria)

**Certificate of Accounting in Amin Rashid Administrative Programs
Al abjadya center for sciences** [01/08/2015 – 01/11/2015]

Address: Damascuse (Syria)

**IA(Intermediate Accounting)
Altanmya-Education& Development** [01/10/2015 – 01/12/2015]

Address: Damascuse (Syria)

**Excel expert certificate
New Horizonscenter** [15/09/2016 – 30/10/2016]

Address: Damascuse (Syria)

**ICDI Certificate
Asia center** [01/07/2017 – 27/09/2017]

Address: Damascuse (Syria)

**Certificate of Accounting in Phenix program 2020
Syria Trust for Development** [01/08/2020 – 30/09/2020]

Address: Damascuse (Syria)

**Certificate of practical Accounting using odoo PA-8/2022
EBTech** [01/08/2022 – 01/09/2022]

Address: Damascuse (Syria)

WORK EXPERIENCE

Sales and accounting at alWaleed pharmacy
[01/07/2017 – 01/11/2019]

Accountant at the Health Charity Association
[15/11/2019 – 30/08/2020]

City: Duma

Country: Syria

Sales and data entry at Shami Electrical Tools Company
[28/08/2021 – Current]

City: Damascuse

Country: Syria

VOLUNTEERING

A volunteer at Mafrag Hujaira Charity Association

[Damascus Countryside, 01/12/2017 – 31/12/2019]

COMMUNICATION AND INTERPERSONAL SKILLS

Ability to work within a team and independetly