



# Oscar Dahbar

Damascus , Damascus

<b>Age</b>	29 Years	<b>Education</b>	Bachelor Degree
<b>Nationality</b>	Syrian	<b>Experiences</b>	3 years
<b>Gender</b>	Male	<b>Status</b>	Working
<b>Military</b>	Exempt		
<b>Mobile</b>	0931861621	<a href="https://github.com/StarboyDh">github.com/StarboyDh</a>	
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## EDUCATION

09 - 2013 **Bachelor Degree - Accounting and Economics** Grade 68  
08 - 2020  
Tishreen University

## COURSES

11 - 2022 **Business Analytics With Excel**  
Simplilearn

04 - 2018 **International Computer Driving License (ICDL)**  
European Computer Driving License Foundation

12 - 2017 **Advanced English Course (Clarity English)**  
ETC Center

04 - 2017 **Al-Manara Program Course For Corporate Management And Accounting And Customs Clearance.**  
MMIS

## SKILLS

**Teamwork**  
Experienced

**Connection & Communication**  
Experienced

**Problem solving**  
Expert

**Leadership**  
Experienced

**Microsoft Excel**  
Expert

**Python Programming Languages**  
Good

**Microsoft Word**  
Expert

**Typing**

04 - 2017

## Management And Accounting In Customs Clearance Companies

Tishreen University

Typing

Expert

## Negotiation and persuasion

Good

## Management & Compliance

Experienced



## EXPERIENCE

01 - 2024

### Operations Manager

Until now

Al-Fouad Money Transfer

I was promoted in my primary job to become the operations manager of the new branch of Al-Fouad Money Transfer Company in the city of Baniyas. My duties are:

- Monitoring and supervising all operations within the branch.
- Verifying all financial transactions and matching balances.
- Dealing with the branch's clients and directing employees to serve the interests of the branch and the company.

Experiences gained:

- Experience in management and organization.
- Experience in dealing with customers professionally.
- Experience in leading and directing workers.
- Experience in managing tasks and challenges.

12 - 2021

### Data entry

12 - 2023

Al-Fouad Money Transfer

For more than two years, I worked as a data entry and analyst in one of the branches of Al-Fouad Money Transfer Company, which is one of the largest money transfer companies in Syria and the official agent of Western Union, during which I was promoted to become the branch's compliance officer. Experiences gained:

- Experience with the company's money transfer program.
- Experience in Microsoft Excel & Microsoft Word.
- Experience in dealing with customers with high professionalism, preserving their privacy, and meeting their needs quickly.
- Handling cash in the fund and monitoring and



## LANGUAGES

### English

Experienced

### Arabic

Expert

controlling the movement of the fund.

09 - 2018

**Translator**

10 - 2021

**Self-employed**

I began translating practical and distinctive books from English to Arabic for my own and selling these works to distinguished Arab publishers. Works I have translated: • Capitalism Without Capital (publisher Dar AL-Farqad in Damascus). • The Space Barons (publisher Natural Science Center in Kuwait).

Generate by

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