

Bassel Taleb

Customs broker

I have more than 3 years of experience in customs clearance I have successfully facilitated the import and export operations of many companies, deliver goods without delay, I am proficient in customs procedures, negotiation with the competent authorities, handling official documents.

And ready to bear a lot of work pressure and coordination and communication with all drivers until the delivery of the container to the customer.

EXPERIENCES

LOGISTICS MANAGER | SUPER TURBO LOGESTIC SEA CARGO SERVICES
MARCH 2023 - UNTIL NOW | DUBAI

Logistics Manager responsible for all customs clearance services for Agthia Group.

Customs broker | RUKN AL EBTIKAR LAND AND MARINE CARGO
March 2021 - March 2023 | Dubai, Sharjah, Abu Dhabi

Opening a customs file at Dubai & Sharjah & Abu Dhabi customs.
Importer code renewal at Dubai & Sharjah & Abu Dhabi customs.
Online bank deposit in the accounts of international shipping companies.
Preparing the necessary letters and deposits for shipping companies to receive the delivery order.
Submit requests to the shipping company to extend the delivery order.
Preparing the letter of acceptance of empty containers for shipping companies
If the container is damaged.
Submit customs declarations at Dubai and Sharjah Customs.

Experience in the Dubai Trade system:
Renewal of the monthly or annual subscription in Dubai Trade.
DP World, Payment fees containers and reefer fees for reefer containers.
Request EToken new, cancel, amend preparation for trucks to load & empty containers.
Request e-Gate Pass Out/In in Dubai Trade.
Create & amend & cancel Haulier Nomination.
Enquiry - e-Gate Pass Enquiry CU, DP World Payment History, EIR Enquiry, EToken New & all Enquiry in Dubai Trade System.
Payment of customs declarations. •



Personal Info

Email:
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+971544335851

Address:
Sharjah Alkoleaa /Street
Alsharq

Date of birth:
11/01/1995

Marital status:
Married

Nationality:
SYRIAN

Languages

- ENGLISH (Very Good)
- ARABIC (Native Speaker)

Skills

- Volleyball professional player at AL Wahda Syrian Club.
- Professional player at Syria national team.

EXPERIENCES

Experience in MIRSAL II in Dubai Trade :

Download EIR file for containers from Dubai Trade.

Experience in claims, Refund of deposits, Refund of duty on Dubai trade system.

Inspection Request - Track Inspection

Inspection Request - Initiate Inspection

Preparation of all customs declarations import, export, re-export.

- Experience in working with the Dubai Municipality system

- Create an account for companies in Dubai Municipality and obtain username and password.

- Request for registration of food products and follow-up until the stage of approval and registration.

Preparing an IRS request for foodstuffs to inspect the shipment by the municipality inspector.

Preparing a DIP inspection request and paying the fees to the municipality.

Preparing a request for Re-Inspection of shipments in case of request and making the payment process.

Follow-up food shipments until the shipment closes & get released.

Request to transfer a shipment from one emirate to another, obtain approval from the municipality and pay the transfer fees.

Experience with the ATLP system:

Create an account for companies in ATLP SYSTEM and obtain username and password.

Preparing import request, Request to inspect food shipments transferred from another emirate to Abu Dhabi (ADFCA).

- Preparing an invoice and certificate of origin at the Dubai Chamber of Commerce.

- Create an account for companies in the Dubai Chamber of Commerce.

- Preparing a request to obtain a health certificate from the Ministry of Climate Change and Environment.

- Create an account for companies at the Ministry of Climate Change and Environment.

- Experience in requesting customs duty exemption in the Ministry of Industry for raw materials and products.

- Request to register a new material & Request to increase quantities for customs exemption at the Ministry of Industry for customs duty exemption.

FINANCIAL AND ADMINISTRATIVE OFFICER | Syrian Arab Red Crescent

October 2017 - March 2021 | SYRIA

I am responsible for the administrative and financial aspects of medical clinics that include a group of doctors, nurses, and administrators I prepare financial reports, monthly expenses, and payroll records I also study the clinic's needs for medical supplies and other consumables Additionally, I prepare daily time reports and vacation records.

ACCOUNTING | AMMOURA CONSTRUCTION

June 2015 - June 2017 | DAMASCUS SYRIA

Enter project expenses and revenues

Preparation of employee salaries

Preparing profit and loss reports

EXPERIENCES

ACCOUNTING | AJYAD COMPANY

May 2016 - March 2017 | DAMASCUS SYRIA

MARKETING OFFICER | ASIA INSTITUTION

April 2015 - June 2015 | DAMASCUS SYRIA

Education

University of Damascus, Damascus,

A graduate from the University of Damascus, specializing in accounting, with a very good rank., 2017