



Mohamad Abdul Fattah

Nationality: Syrian **Date of birth:** 1997 **Gender:** Male

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Home: Erbil (Iraq)

WORK EXPERIENCE

Accountant

AL Mashreq feed Company [30/04/2021 – Current]

City: Erbil | Country: Iraq

- Prepares and records asset, liability, revenue, and expenses entries by compiling and analyzing account information.
- Preparing monthly, quarterly and annual reports.
- Communications with customers and suppliers.
- Prepare payroll .
- Receiving and payment cash.
- Reconcile accounts payable and receivable.
- Inventory count monthly.

Financial auditor

Al yarmouk city compound [01/2024 – 03/2024]

City: Baghdad | Country: Iraq

- Audit of daily invoices, inventory
- Distribute costs to projects with a summary for each project
- Control and audit of accounts
- Preparing new integrated accounting systems using Excel
- Preparing financial statements such as (income statements, balance sheet)
- Cash and fund management and balance matching

Public Accountant

Soft company [09/2020 – 02/2021]

City: Damascus | Country: Syria

- Accounts follow up.
- Checking of sales and purchases invoices.
- Preparing the final budget.
- Weekly inventory official.
- Settlement of accounts with debtors.

EDUCATION AND TRAINING

Bachelors degree in Accounting

Damascus University [2014 – 2020]

City: Damascus | Country: Syria

Practical Accounting Course

Syrian Association of Financia And Accounting Professions [2019]

City: Damascus | Country: Syria

Intermediate Accounting

Altanmya Education & Development [2017]

City: Damascus | Country: Syria

VOLUNTEERING

[2017 - 2021] syria

Syrian Arab red crescent evaluation volunteer in relief department for 2 years, and team leader in livelihood department for 2 years .

LANGUAGE SKILLS

Mother tongue(s): Arabic

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Excel / Microsoft Word / Microsoft Office / Outlook / Social Media